

Michael F. Easley, Governor
Buck Lattimore, Chairman



Pamela Thorpe Young, Vice Chairman
Bernadine S. Ballance, Commissioner
Thomas J. Bolch, Commissioner
Laura K. Mavretic, Commissioner
Christopher Scott, Commissioner
Dianne C. Sellers, Commissioner

North Carolina Industrial Commission

MINUTES

Effective January 1, 2007, Compromise Settlement Agreements (Clinchers) and all supporting documents must be submitted to the Industrial Commission in Adobe PDF format via email or CD (compact disk), along with a proposed Order in MS Word or ASCII format. **Exceptions to this requirement will be given only for good cause shown.**

PDF documents take far less space than paper and save money, time and postage.

Email is the preferred method of delivery as it is faster and less expensive than mailing a CD.

Clinchers that are sent by email are to be addressed to clinchers@ind.commerce.state.nc.us and are to bear the 6-digit IC File Number as the subject of the email. Upon receipt of the clincher at the Industrial Commission, the clincher will be routed to the appropriate person at the Commission in accordance with IC Rule 502 (4).

If a case has been heard at either the Deputy or Full Commission level, it is not necessary to include medical records that have already been submitted as exhibits.

This 17 day of November 2006.

Handwritten signature of Buck Lattimore in black ink.

Buck Lattimore
CHAIRMAN

Handwritten signature of Pamela Thorpe Young in black ink.

Pamela Thorpe Young
VICE CHAIRMAN

Handwritten signature of Bernadine Ballance in black ink.

Bernadine Ballance
COMMISSIONER

Handwritten signature of Thomas J. Bolch in black ink.

Thomas J. Bolch
COMMISSIONER

Handwritten signature of Laura K. Mavretic in black ink.

Laura K. Mavretic
COMMISSIONER

Handwritten signature of Christopher Scott in black ink.

Christopher Scott
COMMISSIONER

Handwritten signature of Dianne C. Sellers in black ink.

Dianne C. Sellers
COMMISSIONER