

Pay Invoice

User Instructions

How to get started

Paying an invoice using the EDPF portal is fast, accurate and easy. First, locate the NCIC Invoice to be paid. The invoice was generated earlier when the user selected the 'Pay Later' option. The invoice contains the invoice number and the IC File number which are both needed to complete the transaction. Note: If you chose the 'Pay Later', you must pay electronically via electronic check or credit card. You cannot pay an E-invoice with a paper check.

Upload Documents

NCIC Invoice

North Carolina Department of Commerce
Industrial Commission
Accounts Receivable Section
4340 Mail Service Center
Raleigh, North Carolina 27699-4340

Billed To:
Niha Test
Niha Firm

Amount Due \$625.00
Date Submitted 01/16/2013
Due Date 01/30/2013
Single Invoice # S-245

Invoice	IC File #	Case	Form	Fee	Transaction #
E-170304	Z55555	JONES MARY FRANCES V. EMPLOYER BBBB	Form 21	\$250.00	2267
E-170305	Z00000	SMITH JOHN ALLEN V. EMPLOYER AAAA	Compromise Settlement Agreement / Clincher	\$375.00	2268

To pay this invoice, visit the North Carolina Industrial Commission web site (www.ic.nc.gov) and click on Pay Invoice in the LINKS menu. Enter the Single Invoice No in the Invoice field and any of the listed IC Numbers in the IC File # field to pay the entire invoice. Enter the e-Invoice number in the Invoice field to pay only that part of this invoice. This invoice must be paid within 10 days.

Exit Print Upload More Documents

Access the North Carolina Industrial Commission website at <http://www.ic.nc.gov>. Click on 'Links' and then 'NEW! Pay Online'

NORTH CAROLINA INDUSTRIAL COMMISSION
Help Line: (800) 688-8349, (919) 807-2501, or infospec@ic.nc.gov
Fraud Hotline: (888) 891-4895 or fraudcomplaints@ic.nc.gov

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Welcome to the North Carolina Industrial Commission!

All Across Our State

The Industrial Commission employees administer the Workers' Compensation Act, the Tort Claims Act, the Childhood Vaccine-Related Injury Act, the Law Enforcement Officers', Firemen's, Rescue Squad Workers', and Civil Air Patrol Members' Death Benefit Act, and the Act to Compensate Individuals Erroneously Convicted of Felonies. Our mission is to ensure all parties are treated fairly and equally in accordance with North Carolina State Law.

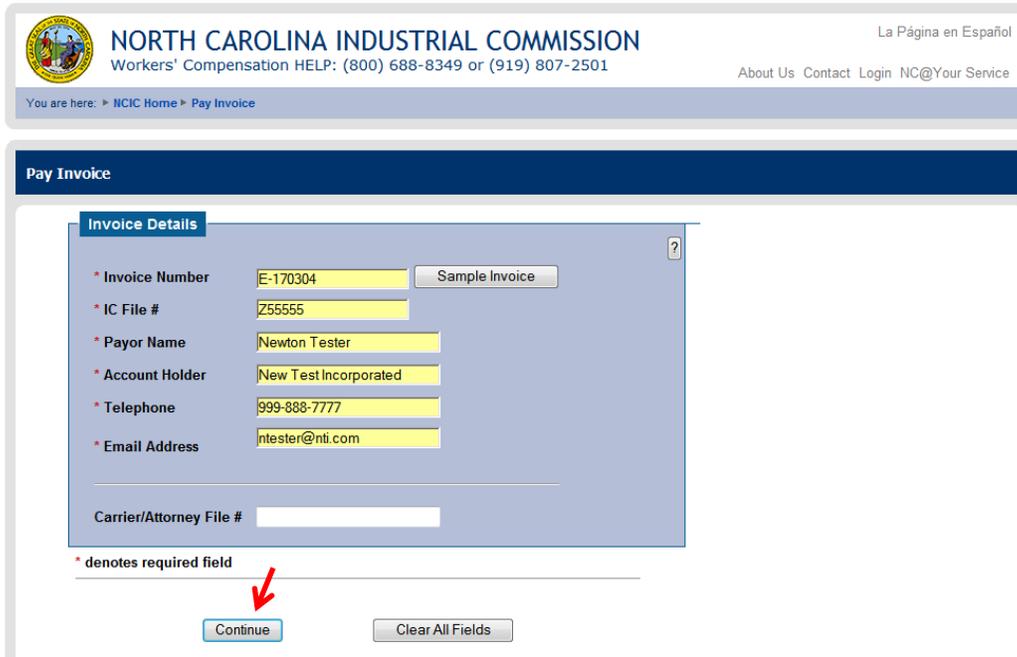
More...

Click here for the non-Flash version

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Our Location
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Administrators Directory
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Training
Commissioners' Calendars and the Full Commission Calendars.

Complete the required fields

The NCIC Pay Invoice screen appears. Complete all the required fields (* denotes required field). Then click 'Continue'.

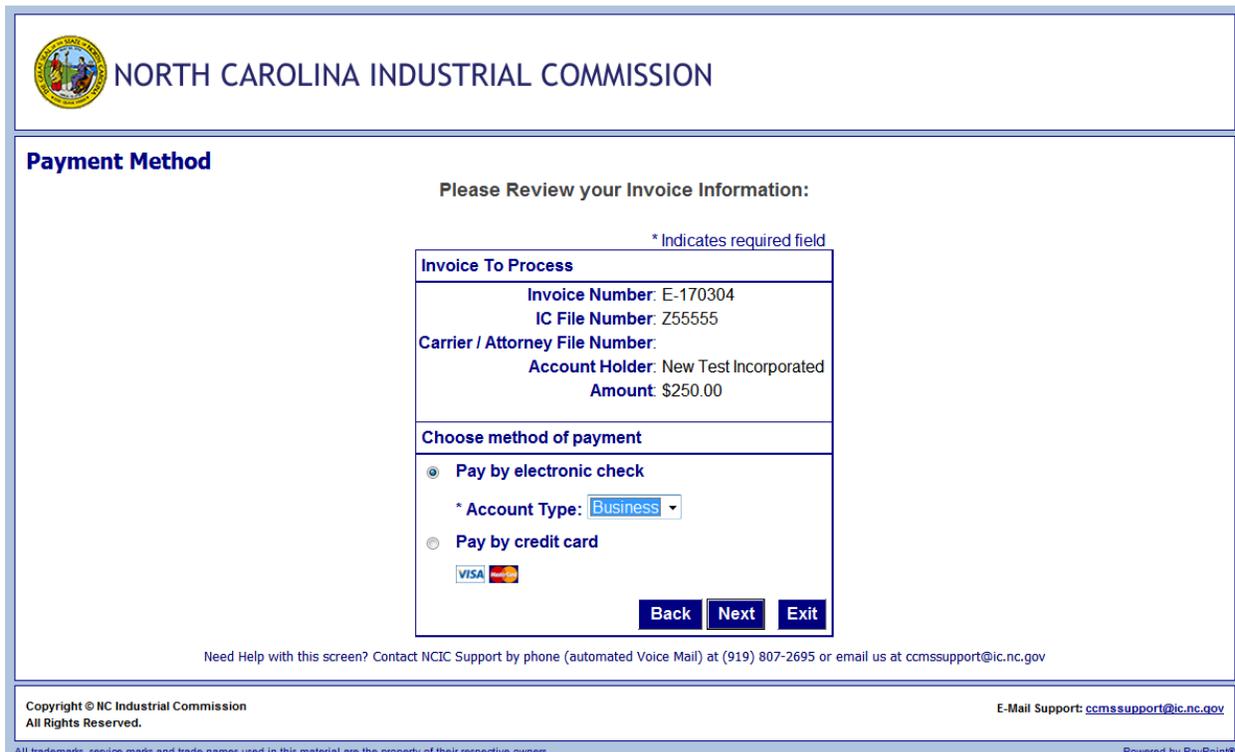


The screenshot shows the NCIC Pay Invoice screen. At the top, there is a header with the NCIC logo, the text "NORTH CAROLINA INDUSTRIAL COMMISSION", and contact information: "Workers' Compensation HELP: (800) 688-8349 or (919) 807-2501". There are also links for "About Us", "Contact", "Login", and "NC@Your Service". Below the header, there is a breadcrumb trail: "You are here: > NCIC Home > Pay Invoice". The main content area is titled "Pay Invoice" and contains an "Invoice Details" form. The form has the following fields:

- * Invoice Number: E-170304 (with a "Sample Invoice" button)
- * IC File #: Z55555
- * Payor Name: Newton Tester
- * Account Holder: New Test Incorporated
- * Telephone: 999-888-7777
- * Email Address: ntester@nti.com
- Carrier/Attorney File #: (empty field)

Below the form, there is a legend: "* denotes required field". A red arrow points to the "Continue" button. There is also a "Clear All Fields" button.

The payer has the option of selecting 'Pay by Electronic Check' or 'Pay by Credit Card'. In this example, 'Pay by electronic check' will be selected. Choose the 'Pay by electronic check' radio button, and then click 'Next'.



The screenshot shows the NCIC Payment Method screen. At the top, there is a header with the NCIC logo and the text "NORTH CAROLINA INDUSTRIAL COMMISSION". Below the header, there is a section titled "Payment Method". The main content area is titled "Please Review your Invoice Information:" and contains the following information:

- * Indicates required field
- Invoice To Process**
 - Invoice Number: E-170304
 - IC File Number: Z55555
 - Carrier / Attorney File Number:
 - Account Holder: New Test Incorporated
 - Amount: \$250.00
- Choose method of payment**
 - Pay by electronic check
 - * Account Type: Business (dropdown menu)
 - Pay by credit card
 - VISA
 - MasterCard

At the bottom of the form, there are three buttons: "Back", "Next", and "Exit". Below the form, there is a footer: "Need Help with this screen? Contact NCIC Support by phone (automated Voice Mail) at (919) 807-2695 or email us at ccmsupport@ic.nc.gov". At the very bottom, there is a copyright notice: "Copyright © NC Industrial Commission All Rights Reserved." and "E-Mail Support: ccmsupport@ic.nc.gov".

Enter the Payment Information

On the Payment Information screen, enter all the required fields (* denotes required fields). Then click 'Next'

Payment Information

* Indicates required field

Billing Address	
First Name:	<input type="text"/>
MI:	<input type="text"/>
Last Name:	<input type="text"/>
Street Line 1:	<input type="text"/>
Street Line 2:	<input type="text"/>
City:	<input type="text"/>
State:	Select State <input type="text"/>
Zip:	<input type="text"/>
Phone:	<input type="text"/>
E-Mail:	<input type="text"/>

Payment Details	
*Payment Amount: 250.00 USD	
<small>Your account will be debited in 1 to 2 days from the date identified. If your payment date falls on a non-banking date your payment will be executed on the next available banking day. Current date payments received 4:00 PM EST will be executed on the next available banking date.</small>	

Payment Method	
*Account Number:	1111111111 What's This?
*Re-Type Account Number:	1111111111
*Routing Number:	121000358 What's This?
*Account Type:	<input checked="" type="radio"/> Checking <input type="radio"/> Savings

Review the Payment Information

Review the payment information. If the payment information has been entered correctly, click 'Pay Now'.

Payment Review	
Please review your payment information below and click the "Pay Now" button when ready. If your information is not correct, please click the "Back" button and make any corrections before proceeding.	
Address	
Billing Address:	
Payment Method	
Business Check Checking x1111 121000358	
Payment Amount	
Amount: 250.00 USD	
Total: 250.00 USD	
By clicking PAY NOW, I authorize my payment to be processed as an electronic funds transfer or draft drawn from my account. If the payment is returned unpaid, I authorize you or your service provider to collect the payment and my state's return item fee by electronic funds transfer(s) or draft (s) drawn from my account.	
If this payment is from a corporate account, I make these authorizations as an authorized corporate representative and agree that the entity will be bound by the NACHA Operating Rules. To exit without authorizing, click EXIT.	
<input type="button" value="Back"/> <input type="button" value="Pay Now"/> <input type="button" value="Exit"/>	
Need Help with this screen? Contact NCIC by phone (automated Voice Mail) at (919) 807-2695 or email us at ccmssupport@ic.nc.gov	

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E-Mail Support: ccmssupport@ic.nc.gov

A NCIC Invoice Payment Receipt is generated. The receipt can be printed. The user may then either exit or continue to pay additional receipts.



NORTH CAROLINA INDUSTRIAL COMMISSION
Workers' Compensation HELP: (800) 688-8349 or (919) 807-2501

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Pay Invoice

NCIC Invoice Payment Receipt

North Carolina Department of Commerce
Industrial Commission
Accounts Receivable Section
4340 Mail Service Center
Raleigh, North Carolina 27699-4340

Received of:
Newton Tester
New Test Incorporated

Authorization Code 1234 Amount Paid \$250.00
Confirmation # 13012200526406 Date Tendered 01/22/2013
Payment Type E-Check

Invoice	IC File #	Case	Form	Fee	Carrier/Atty File #	Transaction #
E-170304	Z55555	JONES MARY FRANCES V. EMPLOYER BBBBB	Form 21	\$250.00		2267

Your payment has been successfully processed. An Email with the confirmation receipt has been sent to : ntester@nti.com

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