North Carolina Industrial Commission

IC File # T _____

N.C. Prisoner No.-_____ (if applicable)

CLAIM FOR DAMAGES UNDER TORT CLAIMS ACT

STATE OF NORTH CAROLINA

COUNTY OF _____

AFFIDAVIT

_____ , being duly sworn, deposes and says:
(Print Name of Claimant)

1. That his name is _____
2. That he lives at _____

   and that his mailing address is _____
3. That he hereby files a claim against _____
   (State Agency or County Board of Education)

   and that its mailing address is _____
4. That he has been damaged in the amount of $ _____ by reason of the negligent conduct of the employee/agent

   named here _____.
   (Name(s) of negligent employee/agent)
5. That the injury or accident giving rise to this claim occurred at _____
   (Print Name of County and Exact Location Where Accident Occurred)

   _____ on _____ _____ M.
   (Month) (Day) (Year) (Time)
6. That the injury or property damage occurred in the following manner: _____
   (Give Brief Statement of What Happened, Names of Witnesses, etc.)

   _____

   _____

   _____

   _____

   _____

   _____

   _____

   _____

   _____
7. That the damages claimed above consist of _____
   (Itemize Repair Bill, Medical Bills, etc.)

_____

_____

_____

_____
(Signature of Claimant) (Date)

Subscribed and sworn to before me this _____ day of _____.

_____ My Commission Expires _____

Signature and Seal of Clerk of Court or Notary Public

FILE FOUR COMPLETE COPIES WITH THE INDUSTRIAL COMMISSION
(If estimates of damages are submitted attach 2 copies)
See Next Page for filing instructions

The North Carolina Tort Claims Act requires that every affidavit submitted must show **ALL** of the following:

1. The name of the claimant.

2. The name of the state department, institution or agency against which the claim is filed.

3. The name of the state employee upon whose alleged negligence the claim is based.

4. The amount of damages sought to be recovered.

5. The time and place where the injury occurred.

6. A brief statement of the facts and circumstances surrounding the injury.

7. If the claim involves a school bus, the claim should be filed against the particular **COUNTY** Board of Education concerned and **NOT** against the State Board of Education.

8. A claim for property damage to a motor vehicle must be in the **NAME OF THE REGISTERED OWNER OF THE VEHICLE ONLY.**

Mail to:

North Carolina Industrial Commission
Dockets Section
4336 Mail Service Center
Raleigh, NC 27699-4336