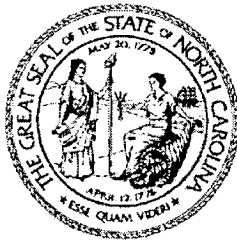


Beverly Eaves Perdue, Governor  
Pamela T. Young, Chair



Bernadine S. Ballance, Commissioner  
Linda Cheatham, Commissioner  
Danny L. McDonald, Commissioner  
Staci Meyer, Commissioner  
Tammy Nance, Commissioner

## North Carolina Industrial Commission

November 15, 2012

### Memorandum

TO: External Parties  
From: Pamela T. Young, Chair of the N.C. Industrial Commission  
RE: NCIC Case Numbers  
Date: November 15, 2012

By now many of you are aware that beginning January 1, 2013 the Industrial Commission will receive case information electronically from carriers, third-party administrators, and self-insured employers. This effort moves the Industrial Commission closer to an electronic process and will allow the Commission to take advantage of more current technologies.

In order to support this effort, Industrial Commission Case Numbers will change from the current six digit case number to an eight digit number. The new Industrial Commission case numbers will have the following format: 13-758245. The first two digits of the case number reference the calendar year followed by a number series.

**All previously assigned six digit case numbers will remain as a six digit Industrial Commissioner Number; and all correspondence with outside parties regarding those cases will remain in the original six digit format.**

Thank you for your cooperation.

A handwritten signature in cursive script that reads "Pamela T. Young".

Pamela T. Young,  
Chair