Form 51 Instructions for Fiscal Year 2021-22 (July 1, 2021 - June 30, 2022)

NOTE: “Medical only” does NOT include cases in which the employee missed more than one day of work. Additionally, for the purposes of the Form 51, only report “medical only” cases involving payment that is less than the threshold dollar amount that triggers the need to file a Form 19. For Fiscal Year 2021-22, the threshold amount is $4,000.

Line 1 of Form 51:  Report the number of “medical only” cases (cases in which the employee has not missed more than one day of work) that were reported to you during the period of July 1, 2021 through June 30, 2022 and involved payment of $4,000 or less; Line 2 of Form 51: Report the actual dollar amount spent for all of the cases reported on Line 1.

NOTE: Only complete Lines 3-8 of the Form 51 if you are a Managed Care Insurer (or if you are directly applying the Industrial Commission Medical Fee Schedule to submitted medical bills).

Line 3 of Form 51: Report the number of “lost time” cases, meaning cases in which the employee missed more than one day of work, during the period of July 1, 2021 through June 30, 2022.

NOTE: For Lines 4-7 of the Form 51, report all money spent for medical care during the period of July 1, 2021 through June 30, 2022 in “lost time” cases, including money spent for both in-state and out-of-state medical providers.

Line 4 of Form 51: Report the money spent for all outpatient hospital care.

Line 5 of Form 51: Report the money spent for all inpatient care, regardless of where the bill was processed.

Line 6 of Form 51: Report the money spent for care provided by physicians, physical therapists, chiropractic physicians, home health, private duty nursing, nursing homes or long-term facilities, pain clinics, ambulance air flights, psychiatrists, or psychologists. Also include prescription drugs, supplies, and sick travel.
Line 7 of Form 51: Report the money spent for rehabilitation nurses, vocational rehabilitation, work hardening, or work conditioning.

Line 8 of Form 51: Add the dollar amounts reported in Lines 4 through 7.